

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL  
MEETING MINUTES  
October 12, 2021, 9 a.m. via Teams Virtual Meeting**

EMS Council Chair, Adam Richards, called the meeting to order and those present were noted on the roster by Cindy.

Members/Alternates/Ex-Officio Present:

Brian Barton, Mike Charter, Tom Chavez, Dr. Travis Dierks, Dr. Joel Edminster, John Leavell, Mike Lopez, Veronica Mitchell-Jones, Dr. Jim Nania, Randy Olson, Cody Rohrbach, David Sewell, Dan Williams, Chris Wyrobek

Guests Present:

Cassie Brantingham (Providence Health Training), Jack Busch (AMR), Dr. Maika Dang (SCFD3), Janet Deandre (MultiCare Deaconess), Tammie Drapeau (AMR), Michelle Ensminger (Providence Health Training), Deanna Jones (PSHMC), Nicole Michaud-West (MultiCare Deaconess), Beth Perkins (PSHMC), Orlando Sandoval (SCFD10), Kurt VandeVanter (SFD), Andrea Yousef (AMR)

EMS Office Staff Present:

Cindy Pavlischak, EMS Council Office Administrator/EMS County Coordinator

**MINUTES:** Approval of September 2021 minutes

**Action:** It was M/S/P to approve the September 2021 minutes.

**CHAIR'S REMARKS:** Adam Richards

➤ EMS Council Office Update

Adam reported that on Sept. 16 Cindy submitted her written notice that she would be retiring at the end of December 2021 after 8 years as the EMS Council Office Administrator. Adam and the Council Executive Committee believe the duties of the position should be kept as is for now. Discussion with other Washington State County EMS agencies revealed that trying to find one person to function as both the office administrator and the QI coordinator was like trying to find a unicorn and very costly. It was also costly trying to fill two separate positions and isn't doable with the current EMS Council budget. Adam is working on a job posting to go up later this week.

➤ Request from Cindy to EMS agencies to update their personnel rosters:

Agencies are reminded to update their rosters as soon as possible as Cindy will begin the process of verifying rosters Nov. 1 and invoicing Dec. 1 for EMS Council Share Fees for 2022.

➤ Dr. Nania asked the hospital representatives how their staffing levels will be affected by the vaccine mandate. Both hospital system representatives said they are already short nursing staff even without the mandate so they will still be at a critical deficit.

**TREASURER'S REPORT:** Cathy St. Amand

➤ Financial reports for Sept. 2021:

Cathy couldn't be present for today's meeting, so Adam presented the financial reports. No issues or concerns were noted.

➤ 2022 Budget (2nd presentation):

The proposed 2022 budget was provided to the Council prior to this meeting. Hearing no questions or concerns, approval of the budget was put to a vote.

**Action:** It was M/S/P to approve the proposed 2022 budget.

**OLD BUSINESS:** None

**NEW BUSINESS:**

➤ Request for reappointment to East Region EMS & Trauma Care Council: Leah Salmon-Conroy

**Action:** It was M/S/P to approve Leah's request for reappointment to the East Region Council.

- Recently approved EMS Training Course Applications:
  - INHS Initial Paramedic 10/18/2021 – 10/18/2022

**PROTOCOL COMMITTEE:** Tom Chavez

- Protocol Committee update:  
The next Protocol Committee meeting is Thursday, Oct. 21, at 0900.

**REPORTS:**

- EMS WAC Revision: Mike Lopez  
Working toward finishing the WAC Revision by the end of the year. The next East Region Council meeting is tomorrow via GoToMeeting at 1100.  
Inland Empire Fire Chiefs: Chris Wyrobek  
Chris said he was unable to attend the meeting last week. He said review of the FOG regarding MCI will begin soon. Adam asked him to pull in hospital partners when looking at MCI.
- SREC Board: Cody Rohrbach  
Cody reported that he was able to attend the Fire Chiefs and he provided an update on items covered at the meeting including that DNR funding has increased resources for the state during fire season. Also, Peer Review Committee looked at task books.  
SREC Report: It is budget season for SREC; good capital improvement plan; some increased fees. They continue to be understaffed from where they would like to be.
- East Region EMS & TCC: Mike Lopez  
Tomorrow's agenda includes transport concerns from SCFD4 presentation last month to the Spokane County EMS Council and need to develop a mitigation plan. There will also be some discussion regarding min-max numbers in Stevens and Whitman counties.
- REDi Healthcare Coalition: Carolyn Cartwright  
No one present.
- SRHD: Mark Springer  
No one present.
- Curriculum & PM Advisory Committee/INHS Training: Michelle Ensminger  
The 24-student Paramedic Class will start Oct. 18. INHS staffing updates were reviewed. The next Paramedic Advisory Committee meeting will be in February 2022.
- FAFB: Jason Satcher  
No one present.
- QI Committee: Dr. Nania
  - Today's QI Committee meeting will include: Review of 2020 Stroke KPI data from agencies and hospitals; CARES data on time-to-first shock numbers for 2020; follow-up discussion regarding case reviews for Trauma KPI's

**ANNOUNCEMENTS/OTHER BUSINESS:**

- EMSConnect Classes for October:  
10/13/2021 @ 1800 PST with Dr. Jake Rabe presenting "Endocrine Emergencies and Diabetic Management"
- Providence Health Training:  
10/12/21 @ 1830 PST with Brandy Tarala & Jim Akramoff presenting "Critical Incident Stress Management"  
10/28/21 @ 1830 PST with Hayley Kamitz presenting "Morals, Ethics and Advocacy"
- Dr. Nania said that the Verified first responder program could be further improved in the future by obtaining more AED's via pursuing a grant proposal in 2022.

**ADJOURNED at 0940:**