

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL**  
**MEETING MINUTES**  
**Sept. 11, 2018; 0900-1000**  
**Spokane Fire Training Center Auditorium**

Council Chair, Mike Lopez, called the meeting to order and attendees introduced themselves. Mike noted that today is the 17<sup>th</sup> anniversary of 9/11 and asked the Council members to stand for a moment of silence to honor the victims as well as their families and loved ones.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Rich Llewellyn, Mike Lopez, Lori Markham, Dr. Mike Metcalf, Veronica Mitchell-Jones, Ray Moeckel, Dr. Jim Nania, Randy Olson, Paul Priest, Patrick Ramsey, Lonnie Rash, Jeff Reid, Leah Salmon-Conroy, Cathy St. Amand

Guests Present:

Kasey Austin (SFD), Craig Bakker (PSHMC), Carolyn Cartwright (HCC), Bob Cepeda (SRHD/HCC), Michelle Ensminger (INHS Training), Dr. Ken Isaacs (PSHMC), Tim Loncon (SFD), Chris Mabbott (PSHMC Trauma), Karyn Manor (MultiCare Deaconess Hospital), Beth Perkins (PSHMC), Sharon Rainer (MultiCare Valley Hospital), Vince Speziale (SCFD4), Steve Tevlin (Northern Quest)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

**MINUTES:**

It was M/S/P to approve the minutes of July 2018.

**CHAIR'S REMARKS:** Mike Lopez

- Report on Council Executive Committee meeting Aug. 16, 2018:  
The committee met to review and approve a budget draft to present to the Council.
- Report on EMS Council Special Meeting Aug. 9, 2018:  
SCSO submitted their ESSO renewal application in late July not realizing there was no August Council meeting. A special meeting invite was sent and the meeting was held on Aug. 9 to review and consider approval of the ESSO application. Unfortunately, there were not enough attendees to meet the quorum needed for a vote. The application will be reviewed again at today's meeting.
- HandTevy:  
Mike reported that he recently completed work on a medication questionnaire (69 pages) sent to him by HandTevy. He returned the questionnaire to HandTevy, who put the info into a draft document that folks from Spokane County agencies are now currently reviewing. Mike also passed around a form and asked agencies present to fill in their contact info so HandTevy can reach out to them regarding pricing.

**TREASURER’S REPORT:** Patrick Ramsey

- July & Aug. 2018 Financial Report:  
Patrick reviewed the information.  
**Action:** The Council M/S/P to approve the reports.
- Proposed budget for 2019 (initial review):  
Patrick reviewed each line item.  
**Action:** The proposed budget will be reviewed again in October and voted on.

**OLD BUSINESS:**

- Bylaws Review (first review/reading): Cathy St. Amand  
Cathy went through the document responding to questions and comments.  
**Action:** The changes discussed today will be added to the bylaws draft and it will be presented again at the October Council meeting.

**NEW BUSINESS:**

- SCFD4 Training Course Applications:
  - Initial EMT-SGA Starts: 10/1/18
- INHS Training Course Application:
  - Paramedic Starts: 10/17/18
  - Initial IV Therapy Endorsement Starts: 10/1/18
  - Initial EMT-SGA Starts: 11/29/18
  - Initial EMT-SGA Starts: 9/10/18
  - Initial AEMT Starts: 10/1/18
- SCFD3 Training Course Applications:
  - Initial EMR Starts: 1/10/19
  - Initial SGA Endorsement Starts: 10/23/18 – 10/24/18**Action:** It was M/S/P to approve the above course applications.
  
- Regional EMS & Trauma Care Council Membership Reappointment Application:
  - Cindy Pavlischak**Action:** M/S/P to approve.
  
- ESSO Renewal Application SCSO:  
**Action:** M/S/P to approve.

**PROTOCOL COMMITTEE:** Tom Chavez

- Update:  
Tom said he has sent out a survey to identify a better regular meeting time for the Protocol Committee. As soon as he gets these surveys back he will send out a calendar meeting notice to the committee members.

The Protocols and COPS (new and revised) that were recently approved by this Council were sent to DOH for approval. The Council office recently received approval letters from DOH. These approved documents will now be sent to the medical writer to be added to the Protocol PDF.

## REPORTS:

- EMS WAC Revision: Mike Lopez  
Meetings will most likely be continuing for another year or so. Current discussions relate to the trauma verification process. This includes the possibility of combining 246-976-390 and 395 to streamline the trauma verification WAC. This may not be possible because repeal of 395 was not specified in the initial announcement to revise the WAC. This will be answered by DOH legal services. Mike also provided a brief report on the progress of implementing the provisions of HB1358. 1358, in part, charges the Health Care Authority to develop a reimbursement method for Fire Departments to receive reimbursement for CARES-related activities (including referrals to CARES teams, Urgent Care Centers, Substance Use Disorder treatment facilities and behavioral health services). The intent is to divert patients with low acuity conditions away from hospital Emergency Departments.
- Inland Empire Fire Chiefs: Lonnie Rash, SCFD8  
No report.
- 911 Board: Cody Rohrbach  
Not present; no report.
- East Region EMS & TCC: Adam Richards  
Adam not present today but Mike Lopez said the Regional Council is in the process of updating regional plans to be submitted by Feb. 2019. He also said there have been a number of MPD transitions recently and physicians are needed to fill those roles.
- Region 9 Healthcare Coalition: Carolyn Cartwright  
Carolyn said the HCC is working on response plans. She also explained about the health care coalitions merging, one on west side and one on east side.
- Curriculum & PM Advisory Committee/INHS Training: Michelle Ensminger  
Michelle said the paramedic class starting in October will be the largest class yet. The next Paramedic Advisory Committee meeting will be in November with the date yet to be decided.
- FAFB: Jason Satcher  
No report.
- QI Committee: Dr. Nania
  - Stroke QI will be reviewed at QI meeting today.
  - The following 2017 trauma cases will be reviewed at QI today (holdover agenda item from July QI Meeting):
    - ❖ GCS <8 without intubation
    - ❖ Spinal fractures without immobilization
    - ❖ All patients that had needle thoracostomy in the field
  - 2017 ACS data will be reviewed in November. Vince Speziale has created spread sheet for agencies to use to collect this data.
  - Verified Responder Program – no additional AED use since last report per Rich Llewellyn.
  - Dr. Nania is on the DOH committee reviewing WAC changes for MPD's.
  - Public Policy Work group has been cancelled by DOH.

**ANNOUNCEMENTS/OTHER BUSINESS:**

➤ EMS Live@Nite:

EMS Live@Nite is getting a makeover! EMS Live@Nite and the INHS OTEP programs have been combined, making for one amazing opportunity to meet recertification obligations. Courses will meet both state and local requirements set under the NREMT NCCP model. OTEP credits will require individuals or agencies to stay connected after the presentation so that skills can be viewed via Zoom. Courses will begin in October.

- Chris Mabbott announced that she is retiring from PSHMC and that today's meetings are her last as part of the EMS Council/QI Committee. She said Denise McCurdy will be taking her place. Chair Mike Lopez and Dr. Nania thanked Chris for her years of service to the Council and QI Committee and the Regional Council as well.

**MEETING ADJOURNED.**