

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL  
MEETING MINUTES  
July 10, 2018 – 9:00-10:00 AM**

Council Vice Chair, Adam Richards, called the meeting to order and the attendees introduced themselves. Chair, Mike Lopez, was unable to attend the meeting today since he had to attend a DOH workgroup meeting in Olympia.

Members/Alternates/Ex-Officio Present:

Rich Llewellyn, Marty Long, Dr. Mike Metcalf, Dr. Jim Nania, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Adam Richards, Cody Rohrbach, Leah Salmon-Conroy, Jason Satcher, David Sewell, Johnnie Sylvester

Guests Present:

Kasey Austin (SFD), Dave Baird (SVFD), Dr. Madeleine Geraghty, Tim Loncon (SFD), Karyn Manor (MultiCare Deaconess), Beth Perkins (PSHMC), Sharon Rainer (MultiCare Valley Hospital), Steve Tevlin (NQ)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

**MINUTES:**

Randy Olson asked if the AAR for the hospital evacuation exercise could be made available to the Council members. Randy also asked for clarification regarding the reference in the June minutes to the New Business item addressing the Amendment to the Articles of Incorporation, specifically the sentence, “By IRS rules, the assets must go to a 501”. Randy questioned if that sentence should state “to a 501(c)(3).

**Action:** It was M/S/P to approve the June 2018 minutes.

Cindy will check with Travis Nichols from Region 9 HCC on the request regarding the AAR. Cindy will also re-check the Amendment to the Articles of Incorporation document to clarify the question above.

**CHAIR’S REMARKS:** Adam Richards

➤ Report from Council Executive Board meeting July 9:

- Conflict of Interest Policy Update

Adam said the Executive Board re-reviewed this document and agreed it should be left as is. The document was adopted from an East Region document, which had been previously reviewed by the AG. The document was also reviewed by the Council’s tax attorney as part of the 501(c)(3) application process. There was no further discussion.

**TREASURER’S REPORT:** Patrick Ramsey

➤ June 2018 Financial Report:

This document was sent out to the Council members with the agenda prior to today’s meeting. No issues or problems were noted.

**OLD BUSINESS:**

- Bylaws Committee Update: Rich Llewellyn  
The document is now in “show changes” format and will be on the agenda for a first reading at the September Council meeting.  
**Action:** Cindy will email the draft document to the Council members to begin reviewing prior to the September Council meeting. Dr. Metcalf and Rich Llewellyn suggested that any comments/concerns be emailed to Cindy prior to the September Council meeting so they are available for discussion at the meeting.
- Amendment to the Articles of Incorporation:  
Adam said this document has been addressed in the bylaws draft as requested by the Council.  
Handtevy update: Cindy  
Mike Lopez did receive the invoice from Handtevy and a check for \$3795 was sent from the Council to cover the start-up costs for Spokane County. Mike is working on the medication questionnaire sent from Handtevy to start the protocol customization.

**NEW BUSINESS:**

- INHS Training Course Applications:
  - Initial EMT-SGA Starts: 9/4/18
  - Initial ESE Starts: 9/10/18
  - Refresher ESE Starts: 7/31/18
  - Refresher EMT Starts: 8/31/18
  - Refresher EMT Starts: 7/27/18
- SCC Training Course Application:
  - Initial EMT-SGA Starts: 9/19/18**Action:** It was M/S/P to approve all of the above courses.

**PROTOCOL COMMITTEE:** Update from Kasey Austin for Tom Chavez

- Protocols to approve:
  - Alternative Resources for Help (new)  
No issues.
  - Community Resources (update)  
No issues.
  - Needle Cricothyrotomy (new)  
**Action:** Change name to “surgical cric”.
  - OSI (update)  
No issues.
  - Non-Transport of Patients  
**Action:** Dr. Nania said title should be “Non-treatment/Non-transport of Patients”.
  - Spokane County Field Report (update)  
No issues.
  - Stimulus Procedure (new)  
**Action:** Dr. Geraghty suggested changing #3 to “Pressure stimulus” instead of “painful stimulus” and the committee agreed.

## **REPORTS:**

- **EMS WAC Revision:** Mike Lopez  
No report; Mike in Olympia for HB1358 DOH workgroup meeting.
- **Inland Empire Fire Chiefs:** Marty Long, SCFD8  
Cascadia Rising drill.
- **911 Board:** Cody Rohrbach  
The 911 Board no longer exists and all services have been transferred to the new, as yet unnamed, Integrated Center (the new name is yet to be chosen by the Board but they have decided that it won't be SPOCOM). There is ongoing recruitment for a director and interviews are coming up this week.
- **East Region EMS & TCC:** Adam Richards  
Agencies should look at their min-max numbers and response times.  
**Action:** This item will be added to the September agenda and Adam will present some information.
- **Region 9 Healthcare Coalition:** Travis Nichols or Carolyn Cartwright  
No representative present.
- **Curriculum & PM Advisory Committee/INHS Training:** Doug Presta for Michelle Ensminger  
The current paramedic students will be finishing up their rotations through August. Interviews of applicants for the October 2018 paramedic class are currently being conducted.
- **FAFB:** Jason Satcher  
No report.
- **QI Committee:** Dr. Nania
  - Dr. Nania reminded any agencies with July paramedic and AEMT certification renewals that their Physician Advisor approval letters need to be submitted to him before he can sign off their online renewal requests.
  - Trauma KPI report – unable to review due to computer crashing. Will look at this report in September.
  - Any drug shortages – Dr. Nania said ketamine is now available in limited formulary. Regarding dopamine, he recommended that the Protocol Committee investigate switching from dopamine to norepinephrine as the vasopressor of choice.

## **ANNOUNCEMENTS/OTHER BUSINESS:**

- **Sharon Rainer, MultiCare Valley Hospital**  
Sharon complimented Mason McCoy, SCFD4, regarding her recent interaction with him.
- Power outage at Deaconess  
David Sewell gave a brief explanation of the incident and said there will be an AAR of this incident later this week.

The meeting was adjourned at 10:00 a.m.