

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JUNE 12, 2018; 9:00-10:00 AM**

Council Chair, Mike Lopez, called the meeting to order and the attendees introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Rich Llewellyn, Marty Long, Mike Lopez, Dr. Mike Metcalf, Veronica Mitchell-Jones, Dr. Jim Nania, Travis Nichols, Randy Olson, Paul Priest, Dr. Jacob Rabe, Patrick Ramsey, Jeff Reid, Adam Richards, Cody Rohrbach, Leah Salmon-Conroy, David Sewell, Johnnie Sylvester

Guests Present:

Kasey Austin (SFD), Tammie Drapeau (AMR), Michelle Ensminger (INHS Training), Dr. Madeleine Geraghty, Dr. Ken Isaacs (PSHMC), Chris Mabbott (PSHMC Trauma), Karyn Manor (MultiCare Deaconess), Sharon Rainer (Multi Care Valley Hospital), Robert Ramos (PSHMC)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the May 2018 minutes.

CHAIR'S REMARKS: Mike Lopez

➤ Update on 501(c)(3) filing:

The application process is underway. The tax attorney informed us that his office filed the application packet by certified mail and he received confirmation that the packet was received by the IRS on May 25.

TREASURER'S REPORT: Patrick Ramsey

➤ May 2018 Financial Report:

The Council members received copies of the May balance sheet and profit & loss statements by email with the Council agenda. Patrick reviewed the documents for the Council. No issues were noted.

OLD BUSINESS:

➤ Bylaws Committee Update: Cathy St. Amand

Cathy was unable to attend today's Council meeting but told Cindy that the Bylaws Committee has now completed their review of the entire bylaws document and plan to meet one more time to review the final typed document showing changes.

Action: Cindy and Cathy plan to meet next week to type up the changes in the bylaws document. Following that, a date for the Bylaws Committee to review the document will be scheduled.

➤ Handtevy: Rich Llewellyn

Mike Lopez reported that he spoke with Patrick Bavaro from Handtevy this morning and has another conference call scheduled with him again this afternoon to iron out details.

NEW BUSINESS:

- Review/Vote on Articles of Amendment of the Articles of Incorporation of Spokane County EMS Council (Chair Mike Lopez):
This document was emailed to Council members for review prior to this meeting. This document discusses how funds/assets will be dispersed if the EMS Council should decide to voluntarily dissolve as a corporation. By IRS rules, the assets must go to a 501. If the decision was made to dissolve the EMS Council, the hope would be that the office would continue to function in support EMS personnel (i.e. processing certifications/renewals, perhaps sponsoring classes, etc.) as long as the funds held out and then would close.
Action: MSP to approve this document. It was agreed that information regarding the dissolution provision and distribution of funds will need to be added to the bylaws. The Bylaws Committee will work on this.
 - Review/Vote on EMS Council Conflict of Interest Policy (Chair Mike Lopez):
This document was also emailed to Council members for review prior to this meeting. Mike reviewed the document. Randy Olson said he noted a double negative in the definition section of the document that might need to be fixed. Randy also asked for clarification of what “appropriate disciplinary and corrective action” would be for a member who “fails to disclose an actual or possible conflict of interest”. Should this be defined?
Action: It was M/S/P to approve the policy with language clarification as noted above. The Council Executive Board will discuss language clarification and bring the issue back to the Council at the July 10 meeting.
 - Training Course Application – INHS:
 - EMT Refresher Date: 6/29/18
 - Training Course Application – SCC:
 - Initial EMT-SGA Date: 7/2/18 – 8/23/18
 - SEI Renewal – Tammie Drapeau:
 - SEI Renewal – Ben Sabori:
- Action:** It was M/S/P to approve all of the above applications.

PROTOCOL COMMITTEE:

Tom reported that the Committee will be reviewing the following at the meeting on June 20, 10:00 a.m.:

- Stimulus protocol
- Cric protocol
- Patient refusal of care
- Preliminary field report with updated GCS
- Behavioral health policy

REPORTS:

- EMS WAC Revision: Mike Lopez
The next meeting is Wed, June 20, and the group will be working on trauma verification WAC. Also, a workgroup has formed to look at issues regarding HB1358 related to community-related paramedicine reimbursement, funding, and training.
- Inland Empire Fire Chiefs: Marty Long, SCFD8
Marty said he wasn't able to attend so report is per Cody Rohrbach. Cody said the

Spokane County Sheriff's office has added a helicopter (Rescue 3) to its fleet to be used for search and rescue and fire support. EMS personnel and their equipment will be part of the responding flight crew. This will enable the EMS crews to be taken to remote areas to provide initial advanced medical treatment to injured victims. Personnel from SCFD8 will be assigned to each shift.

- 911 Board: Cody Rohrbach
Cody said that most of the discussion centered on the integrated dispatch system (i.e. answering questions posed by the City Council and developing key competencies for an executive director so recruitment could begin).
- East Region EMS & TCC: Adam Richards
Adam said all counties are being asked to review their min-max numbers. There is currently one open spot for BLS in Spokane County. The next planning cycle for the region is coming up Jan/Feb 2019.
- Region 9 Healthcare Coalition: Travis Nichols
 - R9 HCC sent a cadre including representatives from Fire District 8, MultiCare, Providence Health Care, SRHD, Lincoln County Public Health and Columbia County Emergency Management to the CDP in Anniston, Alabama, for a Healthcare Coalition Response Leadership course. Thank you to Tom Chavez for braving the high humidity and bringing lessons learned back to Spokane County EMS.
 - May 23, 2018, R9 HCC lead a hospital evacuation exercise with Spokane Fire, Providence Sacred Heart Medical Center, MultiCare Deaconess Hospital and over 50 other agencies from around the region participating. 223 patients were simulated for evacuation with use of the DMCC plan for patient placement and Spokane Fire managing patient movement. There were many lessons learned that will be published in an after-action report by July 1, 2018.
 - Healthcare Preparedness and Response structures in Washington State are evolving. The Region 7, Region 8 and Region 9 Healthcare Coalition are merging into a single Healthcare Coalition managed out of Spokane, serving all of the agencies in the expanded area. A summary of the integration and a FAQ are available at srhd.org/HCC.
- Curriculum & PM Advisory Committee/INHS Training: Michelle Ensminger
Michelle said the current paramedic students will start their internships soon. She also said that INHS received a large number of applications for the next PM class in October and will be increasing the class size from 24 to 26. The interview phase of the application process will begin soon.
- FAFB: Jason Satcher
No report.
- QI Committee: Dr. Nania
 - 2017 WACARES Report and statewide JAWS Report
Dr. Nania reviewed the WACARES reports only due to time constraints.
 - Dr. Nania said he attended the annual MPD meeting recently and said the following were discussed:
 - ✓ The State will be doing a study of the DOH trauma system.
 - ✓ EMS providers' scope of practice - SGA will be woven into the basic EMT curriculum although whether it is allowed will still be up to the individual MPD.

- ✓ Funding for state cardiac and stroke is not a priority with DOH. Dr. Nania said he is seeking restoration of funding taken away 8 years ago.
- Any drug shortages – not discussed.

ANNOUNCEMENTS:

- EMS Live@Nite: Altered LOC; Sherlock Holmes Approach to the Cause
6:45 p.m. – 8:15 p.m.

MEETING ADJOURNED AT 10:20 A.M.