

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
MAY 8, 2017, 10:00 – 10:15 AM**

Council Chair, Mike Lopez, called the meeting to order and the attendees introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Steve Cooke, Dr. Travis Dierks, Amber Jones, Rich Llewellyn, Lori Markham, Dr. Mike Metcalf, Dr. Jim Nania, Dr. Bob Notske, Randy Olson, Gino Palomino, Paul Priest, Patrick Ramsey, Jeff Reid, Cody Rohrbach, Leah Salmon-Conroy, David Sewell, Johnnie Sylvester, Cathy St. Amand

Guests Present:

Carolyn Cartwright (Region 9 HCC), Deb Dodson (SCFD3), Travis Nichols (Region 9 HCC), Ed Palmer (AMR), Ben Sabori (SCC), Steve Tevlin (NQ)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the April 2018 minutes.

CHAIR'S REMARKS: Mike Lopez

- EMS Awards for 2017 service will take place today following the Council meeting.
- Update on 501c3 refiling:
The tax attorney has completed the paperwork to refile for 501c3 status. As part of that process, there is a requirement that the Articles of Incorporation include provision for how assets would be distributed should the corporation dissolve. The Executive Board has approved Articles of Amendment of the Articles of Incorporation to address the dissolution provision. Funds would be distributed to one or more organizations that are also 501c3 corporations. Also, the Board was required to have a Conflict of Interest Policy and so the Board adopted/amended an East Region Council Conflict of Interest Policy. The paperwork will require one final review by the Chair and his signature and will then be submitted to the IRS.

TREASURER'S REPORT: Patrick Ramsey

- April 2018 Financial Report:
These reports were sent out with the agenda for review. There were no questions or concerns. Patrick did note there would be upcoming costs for the tax attorney's preparation of the documents to refile for 501c3 status.

OLD BUSINESS:

- Bylaws Committee Update: Cathy St. Amand
Cathy had no report at this time since there was not an April meeting. The next meeting date is yet to be scheduled.

NEW BUSINESS:

- Training Course Applications – SCFD9:
 - Initial EMT Distributive Learning Dates: 5/23/18 – 8/25/18
 - Training Course Applications – INHS:
 - Refresher EMT Date: 5/25/18
 - Initial EMT-SGA Dates: 6/18/18 – 8/22/18
 - Initial EMT-SGA Dates: 6/7/18 – 9/21/18
- Action:** It was M/S/P to approve all of the above courses.

PROTOCOL COMMITTEE:

- Update from Tom Chavez
 - Revised Spokane County Preliminary Field Medical Report:
Tom said the revisions include adding a space to note “Reporting Agency”, space for High Risk Cardiac criteria, and Stroke Severity Score. Dr. Nania asked that the 2014 GCS format be used.
- Action:** It was M/S/P to approve the document as presented. It was then M/S/P to add the 2014 GCS.

REPORTS:

- EMS WAC Revision: Mike Lopez
Mike said the group met last month. DOH is strongly considering including the Supraglottic Airway as part of the EMT scope of practice. There will be updates to all scope of practice and then will present that to the MPD Committee for the MPD recommendation and feedback. The next WAC Revision meeting is Thursday, May 17, from 9-11.
- Inland Empire Fire Chiefs: Marty Long, SCFD8
No report.
- 911 Board: Cody Rohrbach
New combined communication center is now named Spocomm. Cody said the new board has had a couple of meetings so far and currently the priority is creating bylaws for the new board.
- East Region EMS & TCC: Adam Richards
Mike reported that Adam is in Boston this week. The next Regional Council Meeting is next month. Adam went to Colfax on April 26 to meet with Whitman County EMS regarding some issues they are currently working on. Also, the current Whitman County MPD is retiring and Whitman County EMS has made their recommendation for a new MPD to DOH.
- Curriculum & PM Advisory Committee/INHS Training: Michelle Ensminger
Amber Jones was present and standing in for Michelle. Amber reported that INHS is still accepting applications for the Fall PM class. INHS is also still accepting applications for Initial EMT classes and EMT Refresher classes approved at today’s meeting.
- FAFB: Jason Satcher
Not present; no report.
- QI Committee: Dr. Nania
 - Dr. Nania said he reviewed 2017 WACARES data earlier today at QI Committee.

ANNOUNCEMENTS:

➤ EMS Live@Nite:

May 8, 2018: Amber Jones will present - Trauma...Putting Humpty Dumpty Back Together Again
6:45 p.m. – 8:15 p.m.

MEETING ADJOURNED.