

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
FEBRUARY 13, 2018, 9 AM – 10 AM**

Council Chair, Mike Lopez, called the meeting to order. Mike introduced the new Council representative from SCFD8, Marty Long. Greg Godfrey is now retired and Mike expressed the Council's thanks to Greg for his many years of service to the Council. The other attendees present then introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Rich Llewellyn, Marty Long, Dr. Mike Metcalf, Veronica Mitchell-Jones, Dr. Jim Nania, Randy Olson, Patrick Ramsey, Jeff Reid, Adam Richards, Cody Rohrbach, Leah Salmon-Conroy, David Sewell, Cathy St. Amand

Guests Present:

Kasey Austin (SFD), Tammie Drapeau (AMR), Michelle Ensminger (INHS Training), Dr. Ken Isaacs (Providence), Tim Loncon (SFD), Chris Mabbott (Providence Trauma), Beth Perkins (Providence), Sharon Rainer (MultiCare Valley Hospital), Steve Tevlin (NQ)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

Action: It was M/S/P to approve the January 2018 minutes.

CHAIR'S REMARKS: Mike Lopez

- EMS Awards nominations for 2017 service:
Please recognize your deserving fellow EMS providers and submit your nominations to Cindy. Deadline is March 31.
- EMS Executive Board Meetings:
In the future, the meeting dates of the EMS Executive Board will be posted on the EMS website calendar and EMS Officers will be notified by email. We want to achieve as much transparency as possible and they are open to the public. We won't be accepting public input as that will be reserved for the larger EMS Council meetings. Agendas will be published prior to any future Executive Board meetings.
- EMS Office Changes:
After discussions with the new CPA, there will be some changes to how some of the financial functions of the office are handled with improved checks and balances that the new CPA suggested, such as double-signature checks and the CPA reconciling the monthly statement. The new CPA will be more hands-on than the previous one.

TREASURER'S REPORT: Patrick Ramsey

- Jan. 2018 Financial Report:
The report was reviewed. No issues noted.
- Share Fees payment update:
There are three (3) agencies with outstanding invoices. All have been in touch with Cindy and checks are being processed. IEESA did not renew their agency license, which expired Nov. 30, 2017. Their invoice will be voided.

OLD BUSINESS:

➤ Bylaws Committee/update/discussion:

Several Council members, including Rich Llewellyn and Randy Olson, reported that they had reviewed the bylaws and they felt strongly that they are in need of full review/revision.

Action: The following Council members agreed to be on an ad hoc Bylaws Review Committee: Dr. Metcalf, Rich Llewellyn, Cathy St. Amand, Johnnie Sylvester, and Randy Olson. Mike Lopez asked that they attempt to meet prior to the March 13 Council meeting and provide an update at that time.

NEW BUSINESS:

➤ Regional EMS & TC Council Membership Application for David Sewell:

Action: M/S/P to approve this application.

➤ Training Course Applications – INHS:

- Initial EMT-SGA Start date: 3/1/18
- EMT Refresher 1-day Date: 3/1/18
- ESE Refresher Half-day Date: 3/30/18

Action: M/S/P to approve these applications.

PROTOCOL COMMITTEE:

➤ Update from Tom Chavez:

The new Ketamine and D10 protocols were recently approved by DOH along with some other protocol revisions. Tom will work with Cindy to confirm all new protocols, revised protocols, and other updates to be sent to the protocol writer in the next week. Once the writer updates the master protocol, it will be sent to the Protocol App provider for updating.

The next Protocol Committee meeting is Wednesday, Feb. 21, 10 a.m., in Conference Room B at the Fire Training Center. The committee will be reviewing hyperglycemia, Fentanyl, post-ROSC check list.

REPORTS:

➤ EMS WAC Revision: Mike Lopez

The last meeting was in January. The group was working on ambulance vehicle requirements, which is now accomplished. There were no major changes, just clean-up. The next meeting is Feb. 21, from 2-4 pm.

➤ Inland Empire Fire Chiefs: Marty Long, SCFD8

Marty again noted that Greg Godfrey is retired and he is not sure as yet who will be the Fire Chief representative to the EMS Council.

➤ 911 Board: Cody Rohrbach

Discussion continues regarding proposed integrated communication center and back-up center for the county. SCFD9 is considered the preferred location for the back-up center.

➤ East Region EMS & TCC: Adam Richards

- Working on recent WACARES legislation that allows them to bill for services and they are working on this as source of revenue.
- The WA State Department of Health is piloting a program that will provide vouchers for volunteers in very rural areas of the State. The vouchers will be used to defer the expense to take the NREMT certification exam.
- The DOH is developing a process for implementing legislation that allows rural

agencies to use non-certified personnel as a vehicle driver and a waiver can be obtained from the DOH.

- The Travis Alert bill (to address patients with autism) passed in 2017. The DOH and a stakeholder committee are working on developing education materials that are required in the Travis Alert bill.
 - Increased focus by mental health professionals on patients with substance abuse disorders. This may affect the ERs and cause extra work for the hospitals; there is no funding at this time for the exams either. Met with stakeholders last week about this issue.
- Curriculum & PM Advisory Committee/INHS Training: Michelle Ensminger
The application process is now open for the October 2018 Paramedic class. If you know someone who is interested, they should apply promptly as the class will fill quickly. Michelle will send Cindy a flier regarding the class to post on the EMS website. The next Paramedic Advisory Committee meeting is February 27 at 0800 at the INHS Training Facility.
- FAFB: Jason Satcher
No one present to report.
- QI Committee: Dr. Nania
- Airway KPI reports for 2017 data at today's QI meeting as well as three case reviews
 - Randy doing a review of 911 calls involving dispatch CPR.
 - No new drug shortages to report.

ANNOUNCEMENTS:

- EMS Live@Nite:
Feb.13, 2018: Helicopter Safety & Transfer to Crew presented by: Dominic Pomponio, RN, CFRN
6:45 p.m. – 8:15 p.m.
- Cody Rohrbach said there are new type codes for MCI severity.

ADJOURNED: