

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
NOVEMBER 8, 2016**

Vice Chair, Mike Lopez, was unavoidably detained with work-related issues and so the meeting was called to order by Dr. Jim Nania, MPD. (Chair, Cathy St. Amand, was not in attendance due to work shift conflict.) Introductions were completed.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dr. Greg Cover, Dr. Travis Dierks, Dr. Joel Edminster, Greg Godfrey, Toni Halloran, Bruce Holloway, Mike Lopez, Elena Mierau, Ray Moeckel, Dr. Jim Nania, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Ben Suttlemyre, Jason Satcher,

Guests Present:

Tammie Drapeau (AMR), Michelle Ensminger (INHS Health Training), Ben Sabori (SCC), Vince Speziale (SCFD4), Dawn Felt (DOH), Karyn Manor (Deaconess Cardiac & Stroke), Tim Loncon (SFD)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes of October 2016.

CHAIR'S REMARKS: Cindy Pavlischak and Dr. Nania

- Upcoming EMS Instructor Workshop :
Reminder there is a workshop for SEI's today. Lunch will be provided from noon to 1 p.m. followed by the workshop from 1-4:30 p.m. here at the Fire Training Center.
- Council Treasurer Position Open:
Jim Schaffer recently resigned his position as Council Treasurer and the Council Executive Committee is looking for a volunteer to step into the position. Anyone interested should contact Cindy at the EMS Council office (625-7122 or capavlischak@spokanecity.org), or Chair, Cathy St. Amand (chair@emsoffice.com). The duties are below and outlined in the EMSTCC Bylaws:
Section 5 Treasurer
 - 1) Is a standing member of the Budget Committee
 - 2) Review monthly the Council's Balance Sheet
 - 3) Provide monthly authorization to the Office Administrator of payables
 - 4) Make monthly Financial report to the Council
 - 5) Account for the Office Administrator's work timesheet
 - 6) Review and be signatory of all financial documents for the accountant
 - 7) Shall serve on the Executive Committee

TREASURER'S REPORT:

- 2017 proposed budget – initial review – Mike Lopez
Mike provided an initial review of the proposed 2017 budget.
Action: This will be reviewed again at the December meeting and presented for

approval. Cindy will send the proposed budget out again with the minutes to the Council members.

OLD BUSINESS:

- Alert AED Pilot update – Dr. Nania
On Oct. 26 Cathy St. Amand emailed a number of identified key agencies and organizations with an agency-specific link to the Spokane ALERT Project Survey to determine who would be most interested in volunteering for this project.

NEW BUSINESS:

- EMS Training Course Application – INHS:
 - EMT-SGA Start date: 12/2/16**Action:** It was M/S/P to approve the application.
- EMS Training Course Application – SCC:
 - EMT-SGA Start date: 1/3/17**Action:** It was M/S/P to approve the application.
- EMS Training Course Application – SCFD3:
 - EMR Start date: 1/15/17**Action:** It was M/S/P to approve the application.
- EMS Course Completion Verification – INHS:
 - Completion date: Sept. 2016 Paramedic (I1532008)
 - Completion date: Oct. 2016 Paramedic (I1532008)**Action:** Verifications were reviewed.
- Senior EMS Instructor Application – Deborah Dodson:
Action: It was M/S/P to approve the application.
- DOH updates: Dawn Felt, NRP, MPA, Education & Training Consultant, DOH
Dawn provided updates including overview of EMS and DOH responsibilities, recent process improvement changes, and the current and future states of the different applications including ESE, SEI, EMS courses, and EMS programs.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
 - Greg said the group discussed the ALERT AED Pilot Project and they are supportive of it and expanding the use of Pulse Point.
 - The Fire Chiefs are seeking legislative support for funding to help with EMS fees, travel, and testing for volunteer firefighters.
 - Still having some radio issues and work continues on back-up plan for radio system.
 - Training Officers do multi agency drills and would like to do a multi-agency MCI drill. No further details at this time.
- 911 Board: Bruce Holloway, SCFD3
Sales tax initiative continues to be the main discussion item.

- East Region: Adam Richards (not present)
Mike Lopez said there is a proposal to address min-max numbers in Pend Oreille County. He also said that Spokane County min-max numbers need to be reviewed.
Action: Add to December Council agenda - Spokane County min-max numbers/creation of sub-committee to address the subject.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Michelle Ensminger
The Paramedic Advisory Committee meets again in Feb.
- Fairchild: Jason Satcher
Nothing to report at this time.
- QI: Dr. Nania
 - Hopefully will provide ACS summary in December when he has received all EMS data.
 - Noxious/painful stimuli: Protocol Committee researching this and working on a procedure.
 - Alerts to hospitals: working on procedure for this. Have asked hospitals for their opinion on this.

ANNOUNCEMENTS:

- EMS Live@Nite:
Nov. 8, 6:45 p.m. – Environmental Emergencies

ADJOURN