

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JANUARY 12, 2016**

Cathy St. Amand, Chair, called the meeting to order at 9 a.m. and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Kelly Jennings, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand, Randy Olson, Paul Priest

Guests Present:

Shaun Pitts (INHS), Samantha Roberts (INHS), Travis Nichols (HCC Coordinator), Richard Galtieri (SCFD 10), Ben Sabori (SCC), Tammie Drapeau (AMR), Janette Worley (Deaconess), Dr. Shyian Jen (neurologist at Deaconess)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the December 2015 meeting.

CHAIR'S REMARKS: Cathy St. Amand

➤ Thank-you to Dr. Metcalf:

Cathy thanked Dr. Metcalf on behalf of the Council for his years of service to the Council as Vice-Chair and Chair. He will continue as past-Chair or Executive Chair for the next two years. Cathy then presented Dr. Metcalf with a plaque from the Council.

➤ Vice-Chair open position:

Cathy told the Council that Mike Lopez had expressed interest in the Council Vice-Chair position.

Action: It was M/S/P to approve Mike Lopez as Council Vice-Chair.

TREASURER'S REPORT: Jim Schaffer

➤ 2015 Finance Report:

Jim reported that Cindy has emailed the MPD invoices to all agencies and hospitals and encouraged everyone to pay promptly. The Council Executive Board recently approved moving the Council savings monies into a money market account at the STCU to take advantage of the better interest rate.

OLD BUSINESS:

➤ Consumer Representative job description/responsibilities: Randy Olson

Randy said he has done some research on this and will share what he has found with Cathy. It was noted that the bylaws do not have job descriptions for positions other than the Executive Board positions. Randy's suggestions will also be discussed with Kelly Jennings as he is responsible for the Council bylaws.

Action: Follow-up at later date after Cathy and Kelly can meet with Randy.

- Hospital Diversion Sub-Committee update: Adam Richards/Mike Lopez
Adam reviewed the current draft of the County-Wide ER Diversion Criteria. The sub-committee will meet again in a week or so to continue working on the proposal. Re-working the LARC will be the last piece.
Kelly Jennings voiced his concern for those patients already en route to a facility and the facility goes on divert and refuses the patient that is already being transported and their family has been directed to that facility. Kelly said this really affects the outlying transport agencies with transport times of 20-30 minutes. Dr. Edminster said he believes that SHMC accepts any patient that they received notice on even if they do go on divert before that patient arrives.
Action: Take this issue back to the sub-committee for discussion when they meet again in early Feb.

NEW BUSINESS:

- COP Revision to Determination of Patient Transport Destination: Cathy St. Amand and Adam Richards
This document has now been approved by the local EMS QI Committee, the Regional Council (providing the reference to specific hospitals & facilities is removed), and the DOH. The document was reviewed for the Council by Dr. Nania.
Sami said FSED is anticipating 2-3 admits to Deaconess from the FSED daily. Dr. Nania suggested that SFD and the FSED should sign a transfer agreement so that the FSED does not need to call 911 to initiate a transfer.
Action: The Council MSP to approve the COP revision.
- Question for discussion and vote: should the new Deaconess North Emergency Center be invoiced for MPD Share Fees the same as the other hospitals (HFH, Deaconess, PSHMC, and Providence Children's Hospital):
The issue was discussed.
Action: It was M/S/P to assess the new facility \$2500/year, the same as the other facilities that receive patients via EMS. Cindy will invoice them for 2016.
- MedStar Scene Response Policy: Wade Scoles
Wade reviewed the attached policy. He said that MedStar usually refers cases to AMR when MedStar is grounded since AMR is usually closer. Depending on the request and patient condition, MedStar will provide ground transport.
- EMS Training Course Applications – INHS
 - Advanced EMT (Shaun Pitts) Start date: 2/8/16
 - Paramedic (Doug Presta) Start date: 3/4/16**Action:** Reviewed and approved.
- EMS Course Completion Verification - INHS
 - Completion date: 12/19/15 EMT-SGA (I1532018)**Action:** Reviewed.
- EMS Course Completion Verification – SCC
 - Completion date: 12/10/15 EMT-SGA (I1532016)**Action:** Reviewed.
- Regional EMS & TCC Renewal Applications:
Nancy Webster, Chris Clutter, Dr. Travis Dierks, Clyde Suttlemyre, Leah Salmon-Conroy
Action: It was M/S/P to approve these applications.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Kelly said he is happy to hear about work being done on diversion policy. IEFC group is wrapping up fire issues from summer fires and windstorm.
- East Region: Adam Richards
No report.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
Not present; no report.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
Advisory panel recently met with students and answered questions. Students are taking tests to go into their field. INHS is accepting applications until March 1 for the upcoming paramedic program that starts on Mar. 15. More information is available on the INHS and Spokane EMS Council websites.
- Fairchild: Jason Satcher
No report.
- QI: Dr. Nania
At QI Committee today the group will be discussing tactical EMS training.

ANNOUNCEMENTS:

- EMS Live@Nite Topic:
The Micro Killer: Protect you and your patients. The speaker will be Anthony Toto from AMR.
6:45 p.m. – 8:15 p.m.
- Interventional stroke program at Deaconess: Janet DeAndre, Janet Worley

ADJOURN: