

**SPOKANE COUNTY EMS & TRAUMA COUNCIL
MEETING MINUTES
OCT. 14, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Greg Cover, Rick Dobrow, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Chris Mabbott, Dr. Mike Metcalf, Dr. Jim Nania, Gino Palomino, Adam Richards, Patti Richards, Darrell Ruby, Brian Schaeffer, Jim Schaffer, Wade Scoles, Cathy St. Amand, Carolyn Stovall, Steve Tevlin, Robbie Thorn, Patrick Ramsey, Jim Walkowski, Dr. Travis Dierks,

Guests Present:

Dawn DePriest (FAFB), Erika Henry (SRHD), Dr. Wayne Tilson, Kim VanHout, Travis Nichols, Chad Ziegenhagel, Ben Sabori, Dr. Madeline Geraghty, Todd Stewart, Janette Worley, Nathaniel Cover

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on Sept. 9, 2014.

CHAIR'S REMARKS:

- Finance Report: The 3rd Qtr report will be presented at Nov. meeting.
- Web site: The new site went live. There have been many positive comments so far. Dr. Dierks said he was having difficulty finding References in Protocols. He also said he noticed some screens didn't seem to work on mobile phone.
Action: Cindy will look into Dr. Dierk's concerns.
- Treasurer position: The proposed bylaws change was reviewed for the third time at this meeting, having been read twice at previous mtgs. This position will run for two years and switch over on alternate years from Chair and Vice-Chair positions.
Action: It was M/S/P to approve this Bylaws change. Anyone interested in this position should contact Dr. Metcalf.
- Council Vice-Chair position: Since Jerry Lueck retired from AMR, he can no longer hold the Vice-Chair position. Anyone interested in stepping into this position should contact Dr. Metcalf.
- Council Consumer position: Jerry Lueck would like to stay active on the EMS Council and is interested in this open position.
Action: It was M/S/P to approve Jerry Lueck as Consumer representative on the Council.
- Replacement rep for AMR: Cathy St. Amand will take over Jerry Lueck's spot as AMR representative on the Council with Patrick Ramsey as the alternate.

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- FAFB representative – Dawn DePriest, FAFB, is requesting FAFB be allowed to have a Council rep from FAFB Medical Group as well as FAFB Fire. Kelly Jennings said there is currently only one ex-officio (non-voting) spot for FAFB.
Action: The Council agreed to ask Kelly Jennings to draft a proposed Bylaws change to include two reps from FAFB (one from the Medical Group and one from FAFB Fire) as “ex-officio” members to the Council. This will be read at the Nov. meeting.

OLD BUSINESS:

- Pyramid system: Dr. Nania wants to see this restored and he asked that it be kept on the agenda.

NEW BUSINESS:

- Emergency Support Function 8 (ESF 8): Darrell Ruby, DEM
Darrell reviewed the ESF 8 draft document for Public Health, Medical & Mortuary Services. The document is being updated this year and feedback is wanted from each of the groups involved. There is a meeting regarding ESF 8 later this month or early November to review the document again.
Action: Darrell will send Cindy the most current ESF 8 draft document to send out to the Council members. Council members were asked to review it and send any questions to Darrell Ruby at DEM. The CEMP will be updated in December 2014.
- Course Completions:
Action: INHS Paramedic course completions (I1332006) for Johnnie Sylvester and Joshua Gernns were approved.
- EMS Evaluator Applications:
Action: Applications for Eric C. Olson, Jeremy Vlasak, Richard Bryant, and Richard Stone were approved.
- Renewal Application for Senior EMS Instructor:
Action: Application for Jeff Reid was approved.
- Regional EMS & Trauma Council Membership Applications:
Action: Applications for Tammy Drapeau and Cathy St. Amand (AMR), and Mike Lopez (SFD) were approved.
- EMS Provider Supervisory Organization Application:
Application for Mt. Spokane was approved.
- CDC - Ebola Virus Disease (EVD) Screening for EMS: This document was discussed and it was suggested it should be used by all dispatch centers to protect patients and EMS personnel. Brian Schaeffer said this is currently being built into the SFD ECR. The program will force dispatch and EMS personnel to ask these screening questions.
Action: Dr. Nania asked for a Council recommendation asking EMS personnel to comply with completing this questionnaire. It was M/S/P to adopt this recommendation.
Sit-rep from SCRHD will be sent to Cindy to forward on to EMS agencies.

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- Funding request from Cathy St. Amand: Cathy would like to request \$2000 from the EMS Council to support the cardiac arrest survivors program. There are various issues that affect these folks and the need is great.
- **Action:** It was M/S/P to approve this request. Cathy was directed to bring documentation for how the funds would be used to Cindy and then a check would be issued.
Dr. Metcalf said he would like the yet-to-be-chosen EMS Treasurer to address how to process these requests in the future. Kelly Jennings said that historically there was a line item in the budget for donations to support various items.
- Great Washington Shake Out: Darrell Ruby lead this drill with the Council. He also reminded the Council members to go to alertspokane.org to add their cell phone numbers (landline numbers are already registered) to receive emergency community notifications.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
 - Reminder: November 4 & 5 Community Paramedicine Conference at Seatac. Adam Richards said the East Region Council has money to send rural agency folks to this conference and they can contact him if interested.
 - There was discussion about recent Hazmat incident. There are opportunities for improvement in the response.
 - Fire's transition to new radio system has been pushed out further as there are still some issues to address.
- East Region Council: Adam Richards
The Council is going thru mid-max numbers for the region so please send any modifications to Adam.
- Curriculum & Paramedic Advisory: Carolyn Stovall
EMS Live@Nite tonight – topic is “Recreational Drugs”. Enter from the East door of the Medstar hanger.
- QI: Dr. Nania
 - Change to Helicopter Dispatch Procedure approved by QI Committee – “will dispatch closest available helicopter regardless of proper service name requests”. **Action:** M/S/P by Council to approve the note change.
 - Later this morning at QI meeting: EMT use of Naloxone. Further discussion on spinal immobilization issues will be moved to next month since Dr. Edminster is out of town.

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ANNOUNCEMENTS:

- Carolyn Stovall said there is a new AHA BLS provider course being rolled out through INHS Training. If you are a current healthcare provider, contact INHS. The first part is an online course. The AHA has not rolled out the 2015 course yet.
- The new EMS Live@Nite schedule through June 2015 is now available on the INHS web site.
- Adam Richards said that Dr. Madeline Geraghty is now a certified instructor for ENLS (Emergency Neurological Life Support - basically ACLS for stroke) and they will be rolling out classes for all levels of medical providers including EMS providers. If interested in more information, contact Adam.
- Dr. Metcalf – Reminder there are two positions open on the Council – Vice-Chair and Treasurer. Contact him if you are interested.
- Dr. Dierks said Washington ACEP has an Ebola online webinar today at 1100 our time. He will send webinar email to Cindy to disseminate to EMS agencies and Council.

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