

SPOKANE COUNTY EMS & TRAUMA COUNCIL MINUTES  
February 11, 2014

Members/Alternates Present:

Cathy St. Amand, Jerry Lueck, Kim VanHout, Adam Richards, Linette Gahringer, Wade Scoles, Sharon Colby, Dr. Jim Nania, Dr. Travis Dierks, Dr. Danielle Wolff, Brian Foster-Dow, Ryan Schlining, Patti Richards, Toni Halloran, Carolyn Stovall, Dr. Scott Edminster, Dave Leavenworth, Jim Schiffers, Brian Schaeffer, Gino Palomino, Tom Chavez, Greg Godfrey, Steve Tevlin, Nolan McMullin, Dr. Greg Cover, Kelly Jennings

Staff Present: Cindy Pavlischak, Interim EMS Office Administrator

**MINUTES:** It was M/S/P that the minutes from the previous meeting of January 14, 2014 are approved.

**CHAIR REMARKS:** Dr. Metcalf

**Ray Tansy's parting gift:**

The Fire folks have a fire helmet to give Ray. There is a permanent marker with the helmet so please sign it. Also, if you wish to donate towards a new windshield for his motorcycle please give any monies to Dr. Metcalf, Dr. Nania, or Cindy in the EMS Office, and both gifts will be mailed to Ray.

**EMS office update:**

Cindy Pavlischak agreed to step in as the Interim EMS Office Administrator. She has been in the office since Monday, Feb. 3 and is working mornings Monday through Friday.

The job description and hiring package were developed and the position was posted. The hiring committee (the EMS Executive Committee members plus some others including Kelly Jennings, Brian Foster-Dow, Patti Richards, Dr. Nania, Wade Scoles, Dave Leavenworth) are meeting Friday, Feb. 14, from 0800-0900 to do an initial review of the applications and decide which applicants will be interviewed next week. Dr. Metcalf asked if there was any further input on the job description to please forward suggestions to him. Brian Schaeffer said he thought the person hired should be able to navigate all social media, Excel, stats, etc., and take these responsibilities away from Fire and EMS folks.

The EMS Executive Committee has severed itself from City Fire. They will be revisiting the Mission Statement and will discuss this at the next meeting.

The office will be reviewing and updating the mailing lists of voting and non-voting members. Please let Cindy or Dr. Metcalf know if you do not wish to receive the minutes or if your name is missing from the mailing list.

### **Budget:**

Dr. Metcalf said that the EMS budget comes from shared fees and was based on Ray's pay as Office Administrator. He will be locating these funds and moving them to another account that he will set up, perhaps at Spokane Teachers Credit Union. He will also hire a company to handle accounting services for EMS. Some initial cost-saving measures include trimming the food budget for the Council and QI meetings. Last year those costs ran about \$1300 for the year. IT services will continue to come from City Fire and these will be maintained at the same or nearly the same fee.

### **Website:**

The EMS website needs to be revamped and updated. Cindy has made initial contact with NetHosting, who worked on the SFD Foundation website. Let the office know your thoughts as to what the website should look like. (Suggestions included links to other websites, look at East Region's website, training calendar, and take a look at different districts websites.)

### **EMS Protocol System:**

Dr. Metcalf said he thinks the current system is cumbersome and other options should be explored. Brian Schaeffer suggested the website should be re-worked to include the protocols. He said City Fire worked in-house to build a single PDF file that includes all the protocols. It can be emailed and is formatted to work on a mobile app. It was updated in Jan. 2014 and they are archiving the old ones.

**Actions:** Brian will email the PDF file to Cindy. Discuss further in QI committee. Need to find out when the \$1000 is due for current process to update protocols.

### **EMS Awards:**

Please submit nomination applications for those you think should receive the award for their service in 2013.

**Action:** Email nomination form for use and posting.

### **OLD BUSINESS:**

#### **Completion Certificate:**

Gino Palomino, Spokane County Fire Dist. 4, presented the Course Completion certificate for Supraglottic Airway completed on Jan. 30, 2014.

M/S/P to approve.

**Action:** Form will be signed and mailed.

### **NEW BUSINESS:**

#### **EMS Live@Nite:**

Gary Hoertz, NREMT-P, Lead Paramedic Instructor INHS will present: People Care.

**Action:** Add this link on the website.

## **REPORTS:**

### **Inland Empire Fire Chiefs: Kelly Jennings**

For fire service there is a change to state law regarding emergency medical protection. WAC 296-305-02501 (see attached handout) addresses requirements for use by firefighters of medical face protection and medical garments.

PulsePoint App: The kick-off news conference is Friday, Feb. 14, 10:00 a.m. in the Fieldhouse.

### **East Region: Adam Richards**

Adam presented paperwork for a new member on the East Region Council, Denise McCurdy, RN, BSN, Holy Family ER Nurse and Pediatric Trauma Care Coordinator. M/S/P to approve this application.

The East Region will be hosting BLS Evaluator update workshops for all BLS evaluators. We will be hosting these in two locations to increase attendance, one class in the North part of the region and one in the South.

### **Curriculum & Paramedic Advisory: Carolyn Stovall**

The application process for the June 9 INHS Health Training Paramedic Program is open now. Applications are on the INHS website and are being accepted through Friday, March 21<sup>st</sup>. The majority of the candidate applications are coming from Eastern Washington, North Idaho and there have been a few from Fairchild Air Force Base.

A SimMan 3G and a SimJunior have been ordered. SimMan® 3G is a wireless, state-of-the-art-solution that will help the simulation program succeed and grow no matter where training needs to happen. SimJunior® is an interactive 6 year old pediatric simulator designed by Laerdal with the American Academy of Pediatrics to meet the education and training needs of healthcare providers.

### **OI: Dr. Nania**

WAC change regarding eye protection for fire service personnel. This should be kept in mind for all pre-hospital personnel.

PulsePoint app is a great thing. It's free and all should get it. Dr. Nania will send Dr. Metcalf some talking points for the PulsePoint news conference on Friday.

### **Fairchild: Representative not present – no report**

### **Announcements:**

Dr. Nania –

- There are suggested changes to State language regarding MPD's taking action against an EMS provider. This will go out to MPDs for comment.
- Spent time recently in Olympia trying to get funds for EMS.

Dr. Metcalf –

- Submit nominations for EMS awards
- Forward any suggestions regarding Office Administrator position
- Forward any suggestions regarding info for the new, improved EMS website

WEIMSES – There was brief discussion of WEIMSES potential for data collection and QI. Discuss further at QI.

The meeting was adjourned at 0950.